

1 Adopted February 21, 2004
2 Amended November 15, 2011, March 1, 2012
3 Amended April 11, 2017, October 25, 2017
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7 **WEBER COUNTY REPUBLICAN PARTY BYLAWS**
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9 Whereas the Utah Republican Party has approved a platform, which unites members
10 in purpose and principle; we, the duly elected and qualified member of the
11 Republican Central Committee of the Weber County Republican Party of Utah,
12 meeting in special session, in accordance with the law, do hereby ordain and establish
13 the following Bylaws.
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16 **ARTICLE I**
17 **PRINCIPLES, POLICIES, OBJECTIVES**
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19 The Weber County Republican Party of Utah (called the “Party” below) shall seek to
20 improve the well-being of all citizens of the county, by promoting principles set forth
21 in the county, state, and national Republican Party Platforms, by organizing like-
22 minded citizens. We help party members to elect government and party officials who
23 support the principles of the platforms. We help such officials communicate with,
24 connect with, and get support from party membership. We bring to light actions
25 which are contrary to good government as outlined by the platforms.
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27 Party business shall be conducted in accordance with the most current edition of
28 Roberts Rules of Order Newly Revised.
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31 **ARTICLE II**
32 **MEMBERSHIP**
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34 Party membership is open to any resident of Weber County, Utah who identifies
35 himself or herself with the Party, and supports Party policies, principles, and
36 platforms or voted for a majority of the Party’s candidates in the last general election.
37

38 To comply with the requirements established by the Utah State Republican Party
39 Central Committee during 1999 the following rules apply:
40

- 41 **a)** Those who wish to participated at a Republican caucus or convention must not be
42 simultaneous officer, delegate, or registered affiliated voter of any other rival
43 registered political party. (Democrat, Libertarian, Ind. American, etc.)

- 44 b) The County Executive Committee shall remove any county or precinct officer,
45 county or state delegate who is not in compliance.
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48 **ARTICLE III**
49 **COUNTY PARTY ADMINISTRATIVE OFFICERS**

- 50
51 1. County Chair
52 2. County Vice Chair
53 3. County Secretary
54 4. County Treasurer
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56 These four positions are filled by election in the County Organizing Convention,
57 held in odd numbered years, for a term of two (2) years.
58

59 **Legislative Districts**

60 Weber County is divided into seven (7) Districts according to population.
61

62 **Organization:**

- 63 1. Legislative District Chair
64 2. Legislative District Vice Chair
65 3. Secretary (optional)
66 4. Treasurer
67

68 These three or four positions are filled by election in the Legislative District
69 caucus meeting held during the County Organizing Convention, in odd numbered
70 years, for a term of two (2) years.
71

72 **County Voting Precincts**

73 All Voting Precinct Officers and County Delegates elected shall be registered
74 Republicans. A voting precinct is designated by voting population as determined
75 by the State Legislature.
76

77 **Organization:**

- 78 1. Chair
79 2. Vice Chair
80 3. Secretary
81 4. Treasurer
82

83 These four positions are filled by election in their voting Precinct Caucus
84 Meetings, held in numbered years, for a term of two (2) years.
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86

87 **C. Weber County Republican Auxiliary Organizations**

- 88
- 89 1. Republican Women
 - 90 2. Young Republicans (25-40 Yr.)
 - 91 3. College Republicans
 - 92 4. Teenage Republicans
- 93

94 These four (4) auxiliaries have a chair, vice chair, secretary, and treasurer, but are
95 organized under the rules and bylaws of the State Republican Party.

96

97 **D. Executive Committee Membership**

98

99 In order to perform Party business efficiently, there is formed a Party Executive
100 Committee. County Party Officers must be registered affiliated Republicans on
101 their voter registration. The Executive Committee is organized as follows:

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- 103 1. Chair
 - 104 2. Vice Chair
 - 105 3. Secretary
 - 106 4. Treasurer
 - 107 5. Legislative District Chair (7 Districts)
 - 108 6. Legislative District Vice Chair (7 Districts)
 - 109 7. Republican Women Chair
 - 110 8. Young Republican Chair
 - 111 9. College Republican Chair
 - 112 10. Teenage Republican Chair
 - 113 11. One Representative from the Weber County Republican Officials elected to a
114 County office
 - 115 12. One Republican Representative elected to the Utah State Legislature
 - 116 13. Immediate past County Party Chairperson and Vice Chairperson
 - 117 14. Other persons (up to five) added to the Party Executive Committee on an
118 ad hoc basis by the Party Chair by a simple majority vote of the Executive
119 Committee
- 120

121 The County Executive Committee shall meet at least monthly, unless otherwise
122 approved by the Executive Committee, to conduct the business of the Party and shall
123 be subject to direction from the Party Central Committee. A quorum shall be a
124 majority of those in attendance at any regularly scheduled meeting. Voting members
125 of the committee are limited to the Chair, Vice Chair, Secretary, Treasurer,
126 Legislative District Chair, and Legislative Districts Vice Chairs (items 1-6 above).

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128 Republican Elected Officials are members of the Executive Committee and may
129 attend the Meetings. However, they will not have voting privileges.

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The Party Chair may appoint sub-committees as determined by the Executive Committee.

E. County Party Central Committee Membership

The power to conduct Party business shall be vested in the County Party Central Committee as stated above. The Administrative Officers shall serve as the Central Committee Chair, Vice Chair, Secretary and Treasurer. The County Central Committee shall meet at least once per year. A quorum shall be a majority of those credentialed voting members registered at any regularly scheduled meeting. A meeting of the Party Central Committee may be called by the Party Chair or by 25% of the member of the Party Central Committee.

- 1. Voting Members
 - a. Voting precinct Chairs
 - b. Voting precinct Vice Chairs
 - c. Party Chair, Vice Chair, Secretary, Treasurer, Legislative District Chairs, and Legislative District Vice Chairs
- 2. Honorary members (as defined in the most current edition of Roberts Rules of Order Newly Revised)
 - a. All other Executive Committee members not listed in 1.c above
 - b. Republican officials elected in Weber County to a partisan office.

**ARTICLE IV
EXECUTIVE ADMINISTRATIVE OFFICERS**

The Party Administrative Officers shall consist of the Party Chair, Vice Chair, Secretary and Treasurer, and they shall meet as needed to discuss party business.

During the County Organizing Convention (in odd numbered years, when there is not a general election), the delegates (elected at the Party Caucus for each voting precinct the previous year) shall elect a Party Chair, Vice Chair, Secretary and Treasurer.

- 1. Term. The Party Administrative officers shall be elected for the term of two years commencing and ending after the State Party Convention when their elected successor's term will begin.
- 2. Vacancies. In the event of a vacancy in the office of Party Chair, Vice Chair, Secretary, or Treasurer, the Party Central Committee shall meet within thirty (30) days after the vacancy occurs for the purpose of electing a successor. The

173 successor shall complete the unexpired term of the vacancy to be filled.
174

175 **A. Duties of Party Administrative Offices**
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- 177 **1.** The Party Chair shall be Chief Administrative Officer of the Party and
178 shall
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- 180 **a.** serve as chair of the Executive Committee, Chair of the Central
181 Committee, and as ex officio member of appointed sub-
182 committees in the contemplation and transaction of party
183 business.
 - 184 **b.** carry out the policies determined by said committees, and may
185 vote at any of the said committee meetings to break a tie.
 - 186 **c.** perform the duties imposed by these bylaws and as may be
187 assigned by the Executive Committee or Central Committee.
188
- 189 **2.** The Party Vice Chair shall assist the Chair in the duties of his or her
190 office, and shall exercise the powers of the Chair during his or her absence
191 or disability and shall
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- 193 **a.** be a member of the Party Executive Committee and Party Central
194 Committee.
 - 195 **b.** also perform such other duties as may be assigned.
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- 197 **3.** The party Secretary shall be Secretary of the Party Executive Committee
198 and Party Central Committee and shall
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- 200 **a.** prepare Executive Committee meeting agendas in sufficient
201 quantities, and shall transmit them to the committee members as
202 least one week prior to committee meetings (unless emergency
203 meeting notification timing precludes such mailing).
 - 204 **b.** keep the minutes of the Executive Committee and Central
205 Committee meetings, and shall deliver copies of them to all
206 committee members.
 - 207 **c.** be custodian of the files and records of the Party, Executive
208 Committee and Central Committee and ensure that all files,
209 records and lists be disclosed in accordance with the State
210 Party Constitution, Article XII, Section 1, Paragraph E.
 - 211 **d.** also perform such other duties as may be assigned
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- 213 **4.** The Party Treasurer with the County Chair shall receive all monies of the
214 Party and shall
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- 216 a. be a member of the Party Executive Committee and Party Central
- 217 Committee.
- 218 b. be chair of the Party Finance Committee.
- 219 c. keep regular accurate records of all contribution to the Party and
- 220 expenses of the Party and submit a report to the Executive
- 221 Committee.
- 222 d. at any time, when directed to do so by the Executive Committee or
- 223 Central Committee submit financial records and vouchers for
- 224 examination or audit.
- 225 e. make no payments without the approval of the Chair and/or
- 226 Executive Committee.
- 227 f. file the necessary financial reports as required by the Utah Code
- 228 g. also perform such other duties as may be assigned by the Chair
- 229 h. promote fundraising for the Party and train legislative district
- 230 and precinct treasurers to promote fundraising in their
- 231 respective districts or precincts with an emphasis on grassroots
- 232 donations.
- 233
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235 **B. Legislative District Officers**

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237 Delegates to the County Organizing Convention (held in odd-numbered years when
238 there is no general Election) shall meet in individual Legislative District caucuses
239 held in conjunction with the convention to elect Legislative District Officers.
240 Delegates attending a Legislative District Caucus shall have been elected the previous
241 year at a Voting Precinct Party caucus for the Legislative District.

- 242 1. Legislative District Officers shall consist of a Chair, a Vice Chair,
- 243 Treasurer/Secretary.
- 244 2. Term. Legislative District Officers shall be elected for a term of two (2)
- 245 years commencing after the State Convention and shall serve until their
- 246 successors are elected.

247 **C. Duties of Legislative District Officers**

- 248 1. Legislative District Chair shall
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- 252 a. preside over Legislative District Caucuses held at County
- 253 Conventions during his or her term of office.
- 254 b. ensure that a Party caucus is held for each voting precinct within the
- 255 Legislative District.
- 256 c. ensure that Party registrars and judges of elections are appointed in
- 257 each voting precinct.

- 258 d. assist the Party Chair by distributing Party caucus materials obtained
259 from the Party Chair to the voting precinct caucus and in returning
260 them including all contribution to the Party Chair the same evening
261 after the caucuses are finished
262 e. initiate activities within the Legislative District as deemed valuable in
263 furthering the principles, policies, and objective of the Party.
264 f. train, inspire and coordinate the efforts of voting precinct officers with
265 the Legislative District.
266 g. be a member of the Party Executive Committee and Party Central
267 Committee.
268 h. also perform such other duties as may be assigned by the Party Chair.
269

270 2. Legislative District Vice Chair shall

- 271
272 a. assists the Legislative District Chair in the duties of their office and
273 shall exercise the powers of the Chair during the absence or disability
274 of the chair.
275 b. be a member of the Party Executive committee and Party Central
276 Committee.
277 c. perform such other duties as may be assigned by the Legislative
278 District Chair.
279 d. assume the position of the Legislative District Chair in the event of a
280 vacancy.
281

282 3. Legislative District Secretary/Treasurer shall

- 283
284 a. promote fundraising in his or her district,
285 b. help train precinct treasurers with an emphasis on grass roots
286 donations,
287 c. receive all money from Precinct Officers and deliver all money
288 received from the Legislative District to the County Party
289 Treasurer
290 d. assist the Legislative District Chair by performing assigned duties,
291 including those duties requiring the maintenance of records.
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294 **ARTICLE V**
295 **VOTING PRECINCT OFFICERS**
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297 At a Voting Precinct Party Caucus (held in even numbered years during which there is no
298 general election), Party members residing in the voting precinct shall elect a Voting
299 Precinct Chair, Vice Chair, Secretary and Treasurer.
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A. Term.

Voting Precinct Officers shall be elected for a term of approximately two (2) years, and shall serve until their successors are elected or until they are duly replaced.

B. Duties of the Voting Precinct Officers.

1. Voting Precinct Chair shall

- a. assist the Legislative District Chair in arranging and organizing his or her Voting Precinct Party Caucus. (Voting precinct Party Caucuses shall be held in even numbered years.)
- b. preside over the voting precinct Party caucus in which elected, effective upon election and until a successor has been elected.
- c. assure that Party registrars and judges of elections are appointed in his or her voting district.
- d. train, inspire and coordinate the efforts of Party members to further the principles, policies and objectives of the Party within the voting precinct.
- e. be a member of the Party Central Committee.
- f. perform such other duties as may be assigned by the Legislative District Chair.
- g. appoint precinct officers in the event of a vacancy except for the positions of the Voting Precinct Chair.

2. Voting Precinct Vice Chair shall

- a. assist the Voting Precinct Chair in the duties of his or her office and shall exercise the powers of the Chair during his or her absence or disability.
- b. be a member of the Party Central Committee.
- c. perform such other duties as may be assigned by the Voting Precinct Chair.
- d. assume the position of Voting Precinct Chair in the event of a vacancy.

3. Voting Precinct Secretary shall

- a. keep the minutes of the Voting Precinct Party Caucus, circulate the Voting Precinct Party Caucus attendance form, and be custodian of the files and records of the district.
- b. return Voting Precinct Party Caucus packets to the Legislative District Chairman.
- c. take responsibility for the registration of members at the Caucus.
- d. perform such other duties as may be assigned by the Voting Precinct Chair.

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4. Voting Precinct Treasurer shall

- a. receive and with the voting District Vice Chair shall jointly account for all monies collected in the voting precinct for the Party. They shall transfer to the Legislative District Treasurer all said funds immediately after they are received.
- b. make his or her books and records of account available for audit and/or inspection at any time, upon the request of the Party Treasurer, the Party Executive Committee. He or she shall also perform such other duties as may be assigned by the Voting Precinct Chair.

5. Party Officers shall consist of the Party Executive Officers, Legislative District Officers, County Elected Officials, and State or Federal Officials who reside in Weber County.

**ARTICLE VI
COUNTY AND STATE DELEGATES**

A. County Delegates are elected, by simple majority vote, in the Voting Precinct Caucus Meeting held in even numbered years for a term of two (2) years. The total number of County Delegates shall be six hundred fifty (650). The number of Delegates to be elected in any Voting Precinct is allotted by the County Party in accordance with the number of Republican votes cast for the top four (4) candidates (Governor/Lieutenant Governor, Attorney General, State Auditor, State Treasurer excluding the vote for any candidate who had no opposition) in that Voting Precinct. Delegates should provide a written convention report to the Precinct Chair within seven (7) days of the convention.

B. State Delegates are elected in their Voting Precinct Caucus Meeting held in even numbered years for a term of two (2) years. The State Party designates the number of delegates each County may have. This number is then allocated to the voting precincts in accordance with the number of Republican votes cast for the top four (4) candidates (Governor/Lieutenant Governor, Attorney General, State Auditor, State Treasurer, excluding the vote for any candidate who had no opposition) in the most recent general election. Delegates should provide a written convention report to the Precinct Chair within seven (7) days of the convention.

C. Alternate Delegates. Alternate county and state delegates may only be appointed according to approved processes or as required by law.

387 **D. Multiple Ballots and Preferential Voting.** When electing delegates to the
388 State Convention they shall be elected by simple majority vote.
389

390 **E. Vacancies:** In the event that a Legislative District Vice Chair, Secretary or
391 Treasurer, is unable to serve due to death, resignation, moving from the
392 district, or is disqualified, a replacement may be recommended to the
393 Executive Committee within 60 days, by the Legislative District Chair from
394 that district, the ratification requires a simple majority of the Executive
395 Committee.
396

397 If an elected delegate dies, resigns, or is disqualified prior to the convention, the
398 County Party precinct chair shall appoint a replacement from the precinct of the
399 deceased or disqualified delegate. If the replacement is for a county delegate,
400 approval must occur at least 7 days prior to the convention.
401

402 Removal notification of a state delegate must be made via certified mail to the
403 State Republican Party at least ten (10) days prior to the State Convention.
404 Removed State Delegates may appeal to the elected members of the State
405 Executive Committee at least five (5) days prior to the State Convention.
406 A simple majority vote of the members present shall be requires for the reinstatement.
407

408 **F. Each delegate shall cast one vote for each office to be filled.**
409

410 In the event that three or more candidates are nominated for the same office, the
411 convention may use multiple ballots or preference voting to choose Party
412 nominees. The County Central Committee shall certify the method of election at
413 least 6 months prior to the convention.
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416 **ARTICLE VII**
417 **STATE CENTRAL COMMITTEE**
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419 **A. Delegation Size.**
420

421 The number of State Central Committee members to which the Party is entitled will
422 be determined by the Utah State Republican Party.
423

424 **B. Responsibilities and Selection.**
425

426 Members of the Party delegation to the State Central Committee shall represent the
427 Party at State Central Committee meetings. They shall be selected as detailed below.
428

429 **1. Executive Committee Members.** The Party Chair and Vice Chair shall

430 serve as members of the State Central Committee during their term of
431 office.

432
433 **2. Elected Members.** Members of the Party State Central Committee (other
434 than #1 above) shall be those Legislative District Chair, elected by the
435 delegates at the Organizing County Convention (In odd numbered years,
436 when there is not a general election).

437
438 a.) Term. Elected members of the Party State Central Committee
439 delegation shall be elected for a term of two (2) years, and shall serve
440 until their successors are elected.

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443 **ARTICLE VIII**
444 **STATE LEGISLATIVE AND PARTISAN COUNTY OFFICE VACANCIES**

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446 **A. Vacancies in State Legislature**

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448 When and as authorized by state law, when a vacancy occurs for any reason in the
449 office of Representative or Senator in the state legislature for districts whose
450 boundaries are entirely within Weber County and if the prior officeholder was a
451 Republican, the County Party Chair shall submit to the State Party Chair the name of the
452 replacement(s) selected as follows:

- 453
454 1. Within thirty (30) days of a vacancy in the office of Senator, the County
455 Party Chair shall call a special caucus of the Precinct Chairs and Precinct
456 Vice Chair residing in and representing the legislative district, who shall
457 elect the replacement to fill the legislative vacancy.
458
459 2. Within thirty (30) days of a vacancy in the office of Representative, the
460 Legislative District Chair in consultation with the Party Chair shall call a
461 special caucus of the Precinct Chairs, Precinct Vice Chairs, Legislative
462 District Chair, and Legislative District Vice Chair residing in and
463 representing the legislative district, who shall elect the replacement to fill
464 the legislative vacancy.
465
466 3. Notice of the caucus shall be transmitted to the qualified participants as
467 described above at least fourteen (14) days prior to the caucus. A quorum
468 for the purpose of conducting business shall consist of any number of
469 qualified participants attending. Candidates shall file in writing to the
470 Party Secretary at least 7 days prior to the caucus. The caucus shall elect
471 the replacement(s) to fill the vacancy using the same voting method as was
472 used at the prior county nominating convention except that any candidate

473 who receives more than fifty (50) percent of the votes cast shall be elected
474 if state law requires that only a single name be provided. Tie votes shall be
475 decided with a coin toss.
476

- 477 4. If the vacancy occurs during a regular session of the Legislature, the Party
478 Chair or District Chair as applicable to the vacant office may declare the
479 caucus an emergency. In that case, notice of the caucus may be given by
480 notifying at least $\frac{3}{4}$ of the qualified participants in person by telephone at
481 least 72 hours prior to the caucus, a quorum shall consist of at least $\frac{1}{2}$ of the
482 total number of qualified participants residing in the district, and nominations
483 shall be accepted from the floor. A written report documenting advance
484 notification of at least $\frac{3}{4}$ of the qualified participants shall be provided to all
485 caucus attendees and be approved by them prior to the caucus election.
486

487 **B. Vacancies in County Partisan Offices**

488 When and as authorized by state law, when a vacancy occurs for any reason in a
489 county partisan office and if the prior officeholder was a Republican, the Party Chair
490 shall submit to the State Party Chair the name of the replacement selected as follows:
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492

- 493
- 494 1. Within twenty (20) days of a county office vacancy the Party Chair upon
495 approval by the Executive Committee shall call a special County Party
496 Central Committee meeting which shall elect the replacement(s) to fill the
497 legislative vacancy.
498
 - 499 2. Notice of the meeting shall be transmitted to the Party Central Committee at
500 least ten (10) days prior to the caucus. A quorum for the purpose of
501 conducting business shall consist of any number of qualified Central
502 Committee members attending. Candidates shall file in writing to the Party
503 Secretary at least 7 days prior to the meeting. The meeting shall elect the
504 replacement(s) to fill the vacancy using the same voting method as was used
505 at the prior county nominating convention except that any candidate who
506 receives more than fifty (50) percent of the votes cast shall be elected if state
507 law requires that only a single name be provided. Tie votes shall be decided
508 with a coin toss.
509

510 **ARTICLE IX**

511 **Call to Convention**

512 Call to Convention shall be transmitted to later than fourteen (14) days before the
513
514 County Convention noting the date, time and location along with the Convention
515

516 Rules, Credentials and any other pertinent information to the following:

517

- 518 1. Executive Committee
- 519 2. Republican Elected Officials
- 520 3. County Delegates

521

522 All ballots for the County Convention shall list candidates for voting, under one of the
523 two categories below. The Convention agenda shall also list candidates under one of the
524 two categories below.

525

- 526 1. “Republican ‘Convention-Only Candidate’ who **respect** the will of the
527 delegate vetting process exclusively.”
- 528 2. “Other Candidates.”

529

530 The County Party Chair shall read aloud the following statement, to the delegates,
531 immediately prior to the candidate speeches:

532

- 533 a. “Our party was forced, by the Utah Legislature under S.B. 54, to allow
534 candidates who have gathered the specified number of signatures to
535 participate at our convention and be placed on the primary ballot, in spite of
536 the Party Constitutional vetting requirements and regardless of the delegate
537 voting outcome at this convention. This means that candidates of all other
538 parties and ideologies may be forced upon us. However this does not mean
539 that we need to support such candidates with our votes, our endorsement, or
540 our resources. The ballots clearly identify which candidates respect the voice
541 of the delegates at this convention.”

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ARTICLE X

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CAUCUS-CONVENTION CANDIDATE PRIVILEGES

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- 547 1. In contested races, if no candidate has sought the nomination via methods other than
548 the Republican caucus/convention method in the current election cycle, the Party’s
549 nominee shall be any legally qualified candidate who receives at least sixty percent
550 (60%) of the delegate vote for the applicable office. In the event that no candidate
551 receives 60% or more of the delegate vote, then the top two candidates shall be place
552 on the ballot as the Republican candidates.
- 553 2. During the current election cycle, if any candidate has sought the nomination for the
554 Primary Election via methods other than the Republican caucus/convention method,
555 the convention-only candidate who receives the majority of the vote shall:
 - 556 a. qualify for the Primary Election;
 - 557 b. receive the support and endorsement of the Party.

- 558 3. In the event that more than one candidate has sought the nomination via methods
559 other than the caucus/convention method during the current election cycle, the
560 convention-only candidate who receives the most votes that equals at least 30 percent
561 (30%) of the vote shall:
- 562 a. qualify for the Primary Election,
 - 563 b. receive the support and endorsement of the Party.
- 564 4. “Convention-only candidate” means any candidate who
- 565 a. has been a registered Republican for at least the immediate nine months
566 preceding the Party Convention, and
 - 567 b. who has not sought qualification for inclusion on the general election ballot by
568 any means other than the Republican caucus/convention.
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571 **ARTICLE XI**
572 **RATIFICATION AND AMENDMENT**

573
574 **A. Ratification**

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576 These Bylaws shall be effective immediately upon ratification by a majority of the
577 duly elected and qualified members of the Party Central Committee present and
578 meeting in special session, in accordance with the law.

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580 **B. Amendment.**

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582 **1. Submittal.** A proposed amendment to these Bylaws shall be submitted,
583 typewritten, to the Party Secretary.

584
585 **2. Consideration.** A proposed amendment to these Bylaws shall be considered in
586 the normal course of business at a Party Executive meeting occurring within 45 but
587 no earlier than 10 days after proper submittal. Action shall be taken by the Party
588 Executive Committee within 60 days after first consideration.

589
590 **3. Ratification.** An amendment shall be presented to the Party Central Committee
591 for ratification within 90 days after approval. It shall be effective immediately upon
592 ratification by a majority of the duly elected and qualified members of the Party
593 Central Committee present and meeting special session, in accordance with law.
594 Proposed amendments may be taken directly to the Central Committee.